

**MINUTES OF THE EXECUTIVE MEETING
OF HIGH ELMS GOLF CLUB
HELD IN THE MEETING ROOM
OF HEGC
ON 6 JUNE 2018 AT 5pm**

1. Present:

Bob Coles (“BC”)	Chairman
Pauline Weeks (“PW”)	Vice Chairman
Sharon Assemakis (“SA”)	Secretary
Margaret Potter (“MP”)	Treasurer
Alan Larrett (“AL”)	Membership Secretary
Sandy Gristwood (“SG”)	Ladies Captain
Matt Edwards (“ME”)	Men’s Captain
Pat Carroll (“PC”)	Seniors Secretary
Len Tutt (“LT”)	Acting Chairman for the Seniors Section

2. APOLOGIES

Nigel Featherstone

3. MINUTES OF THE LAST MEETING

Minutes of the last meeting held in March have been amended and are attached.

4. MATTERS ARISING

The Forum's purpose and procedure was discussed

IT WAS AGREED that representatives should bring forward their Sections' concerns on matters affecting the Club and Mytime to the Executive Committee for discussion ahead of Forum meetings. The Forum members would continue to be the Chairman and Vice Chairman (plus note taker). The Chairman would wish to experience the operation of this arrangement before considering whether any change might be necessary. It was stated that Matt Burns would like to stick with the present small gathering.

Website

IT WAS AGREED that because there has been no progress with respect to the development of a new website, the Secretary would write to Andy Broz enquiring whether he would be prepared to assist in this regard. (ACTION: SA)

Pat O’Keeffe Memorial

Special thanks went to Pat Carroll (for obtain a good price for the tree) and Sandra Vaughan (for organising the plaque) and everyone else involved in making the planting ceremony such a success. Pat’s family very much appreciated all our efforts. It is expected that the family may make a contribution to the cost.

5. TREASURER's REPORT

This report was distributed before the meeting.

IT WAS AGREED that each Section should self fund their external competitions. It was noted that the ladies Section had raised £695 through raffles and the donation of green fee vouchers.

IT WAS AGREED that the surplus lottery money of £3268.33 should we use towards next year's Jubilee Fund. The Treasurer will contact Mike Holmes to arrange for the lottery account to be closed. **(ACTION: MP)**

6. SECRETARY'S REPORT

The Secretary had previously distributed correspondence from the KGU regarding their upcoming EGM. IT WAS AGREED that the Secretary should respond with the Club's proxy vote. **(ACTION: SA)**

The Secretary also informed the Committee that she would update them shortly with respect to the Honours Board. **(ACTION: SA)**

7. LADIES CAPTAIN's REPORT

Distributed previously.

8. MEN'S CAPTAIN'S REPORT

Please see attached.

9. SENIOR CAPTAIN'S REPORT

Please see attached.

10. MEMBERSHIP SECRETARY's REPORT

Distributed previously.

IT WAS AGREED that because it costs some £5000 to run the Club, the membership subscription for each person should be £16 plus the appropriate KGU affiliation fee. The Membership Secretary will work on a new application form. **(ACTION: AL)**

It was suggested that the Mytime New Member Pack could include, not only a Club membership application form, but also a flyer advertising the benefits of joining a club. The Treasurer offered to work on the design of said flyer. **(ACTION: MP)**

The following applications for membership was submitted and approved:

Gillian Rawlings
Gareth Vaughan
Will Carroll
John Holmes
Jay Shah
Tony Skinner
Lee Daniells
Scott Webster
Tom Tang

Frank Garvey
Simon Goldsmith
Gary Dorman
Robert Stephenson
Jocelyn Maxime

11. ITEMS FOR DISCUSSION

Affiliation Fees and revised application form – covered above.

Forum (see above) and Course Walk. Once again, the eyebrows on the 10th were mentioned. It was suggested that if Mytime are aware that there is a health & safety issue with these bunkers, then they should be duty bound to rectify the problem.

There is also no progress with respect to lockers in the Ladies' Changing Room.

IT WAS AGREED that the course walk was no longer necessary in light of the fact that the Executive Committee would be seeking comments from each Section as to the state of the course.

The Mayor's Match shall be organised by the Men's Captain. The Mayor's Team shall consist of 10 men and 2 ladies. ME shall organise the Club's team. He shall ask 2 lady members to participate along with 10 men. **(ACTION: ME)**

There was a Festival Meeting on Wednesday 6 June. The Vice Chairman shall distributed the report shortly. **(ACTION: PW)**

12. AOB

The Committee was informed that the first Jubilee meeting shall take place on 16 July at 4pm.

AL said that each Section should start organising the Club calendar for next year asap. **(ACTION: PW)**

It was stated that the Secretary should write to the Mayor of Bromley inviting her to become President of the Club. **(ACTION: SA)**.

AL said that he would try to obtain the minutes of the various subcommittees. **(ACTION: AL)**

13. DATE OF THE NEXT EXECUTIVE COMMITTEE MEETING

The date of the next Executive Committee Meeting has been scheduled for Wednesday 5 September 2018 at 6pm in the HEGC meeting room.